FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00166537-A **Type of Permit:** FILMING **Release Date:** 12/02/2020

Production Company	NEW YORK FILM ACADEMY LTD - PROFESSORS
Insured Company Name	NEW YORK FILM ACADEMY LTD - PROFESSORS
Contact Phone No. 1	818-333-3558
Contact Phone No. 2	818-295-2020
Fax	818-295-2049
Address	3300 W. RIVERSIDE DR BURBANK, California 91505
Production Title	FILM/CINE PRODUCTION WORKSHOPS
Type of Production	Student

Producer	Luis valencia
Director	Luis valencia
1st AD	Luis valencia
Production Manager	Luis Valencia
FilmL.A. Coordinator	Cody Penwell
Location Manager	Luis valencia
Primary Phone	Office - 818-330-6133
Secondary Phone	
Location Assistant	Luis valencia
Primary Phone	Mobile - 213-703-8302
Secondary Phone	

Fees

LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$2,052.00
LA CITY DEPT OF REC AND PARKS MONITOR REPORTING FEE	$456.00
LA CITY DEPT OF REC AND PARKS CAMERA CLASS USE FEE 15 PLUS PERSONS	$750.00

Total Permit Fee $3,258.00

Number of Locations 2

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Summary Information

Location

Location 1 of 2

Permit Number F00166537-A
Production Company NEW YORK FILM ACADEMY LTD - PR...
Insured Company NEW YORK FILM ACADEMY LTD - PR...
Production Title FILM/CINE PRODUCTION WORKSHOPS

Location Manager Luis valencia
Primary Phone Office - 818-330-6133
Secondary Phone

Location Address 4730 Crystal Springs Dr, Los Angeles, CA, 90027

Location Name GRIFFITH PARK

Location Type Park

Film Dates 12/8/2020 - 12/8/2020 09:00 - 18:00 1 day

Open or Closed to the Public Open

Generic Conditions *** MUST COMPLY WITH ATTACHED REOPENING PROTOCOL FOR MUSIC, TELEVISION AND FILM PRODUCTION: APPENDIX J EFFECTIVE AS OF FRIDAY, JUNE 12, 2020.***
THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.
*Certain service and personnel fees required by jurisdictional agencies are not collected by FilmL.A. Any such fees must be paid directly to the appropriate agency, and a separate invoice will be provided to the permittee.
*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must comply with attached Rec & Park Conditions. Note: No smoking in City Parks unless guided by the Rec & Park Film Office Monitor or assigned Uniformed Fire Safety Officer in designated areas
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic

Please see attached document F00166537-Park_Guidelines.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	15
Cube Trucks	1
Portable restrooms	1

Personnel on Location

Type	Quantity
Crew	32
Spot Check	1

Filming Activities Camera on sticks; Exterior establishing shots; Exterior models against scenery; Exterior motion without sound; Handheld equipment; Mineral Wells #69525;

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 593 **Grid:** J2

Approvals

LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE	Christina Woods
LOS ANGELES CITY POLICE DEPARTMENT	Gabriel Martinez

Coordinator Note Covid Compliance:
Creshaun Undre Sanders
Phone: 404-326-8006
&
Neil Casey
Phone: 347-267-1717

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Summary Information

Location

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Production Company NEW YORK FILM ACADEMY LTD - PR...
Insured Company NEW YORK FILM ACADEMY LTD - PR...
Production Title FILM/CINE PRODUCTION WORKSHOPS

Location Manager Luis valencia
Primary Phone Office - 818-330-6133
Secondary Phone

Coordinator Note REF: 69525
MINERAL WELLS PICNIC AREA & PARKING LOT
DATE: 12/08/2020
STUDENT CAMERA TEST FEE: $150 (14 PEOPLE)
TIME: 9:00AM - 6:00PM (1 MONITOR - 1 SHIFT)

Coordinator Note RIDER A RELEASES THE REMAINING LOCATIONS

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

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Summary Information — Location

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Production Company NEW YORK FILM ACADEMY LTD - PR...
Insured Company NEW YORK FILM ACADEMY LTD - PR...
Production Title FILM/CINE PRODUCTION WORKSHOPS

Location Manager Luis valencia
Primary Phone Office - 818-330-6133
Secondary Phone

Location Address 4730 Crystal Springs Dr, Los Angeles, CA, 90027

Location Name GRIFFITH PARK

Location Type Park

Film Dates 12/7/2020 - 12/7/2020 09:00 - 18:00 1 day
12/9/2020 - 12/11/2020 09:00 - 18:00 3 days

Open or Closed to the Public Open

Generic Conditions *** MUST COMPLY WITH ATTACHED REOPENING PROTOCOL FOR MUSIC, TELEVISION AND FILM PRODUCTION: APPENDIX J EFFECTIVE AS OF FRIDAY, JUNE 12, 2020.***
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Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic

Please see attached document F00166537-Park_Guidelines.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	10
Cube Trucks	1
Portable restrooms	1

Personnel on Location

Type	Quantity
Crew	50
Spot Check	1

Filming Activities Camera on sticks; Exterior establishing shots; Exterior models against scenery; Exterior motion without sound; Handheld equipment; Mineral Wells #69525; Dec. 7 (50 cast and crew); Dec. 9 (40 cast and crew) Dec. 10 and 11 (17 cast and crew) ;

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 593 **Grid:** J2

Approvals

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LOS ANGELES CITY POLICE DEPARTMENT	Gabriel Martinez

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Creshaun Undre Sanders
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&

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Insured Company NEW YORK FILM ACADEMY LTD - PR...
Production Title FILM/CINE PRODUCTION WORKSHOPS

Location Manager Luis valencia
Primary Phone Office - 818-330-6133
Secondary Phone

Neil Casey
Phone: 347-267-1717

Coordinator Note REF: 69525
MINERAL WELLS PICNIC AREA & PARKING LOT
DATE: 12/07/2020
STUDENT CAMERA TEST FEE: $150 (14 PEOPLE)
TIME: 9:00AM - 6:00PM (1 MONITOR - 1 SHIFT)

MINERAL WELLS PICNIC AREA & PARKING LOT
DATE: 12/09/2020
STUDENT CAMERA TEST FEE: $150 (14 PEOPLE)
TIME: 9:00AM - 6:00PM (1 MONITOR - 1 SHIFT)

MINERAL WELLS PICNIC AREA & PARKING LOT
DATE: 12/10/2020
STUDENT CAMERA TEST FEE: $150 (14 PEOPLE)
TIME: 9:00AM - 6:00PM (1 MONITOR - 1 SHIFT)

MINERAL WELLS PICNIC AREA & PARKING LOT
DATE: 12/11/2020
STUDENT CAMERA TEST FEE: $150 (14 PEOPLE)
TIME: 9:00AM - 6:00PM (1 MONITOR - 1 SHIFT)

Coordinator Note Two (2) Park Monitors required on 12/7

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

NO PERMIT

PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

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Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- **Ok to conduct students with instructors doing a workshop at Mineral Wells Picnic Area on 12/07/2020 – 12/11/2020 (see plot plan).**
- **Ok to have 4 groups on-site on 12/07/2020. There will be 2 monitors assigned to assist 2 groups at a time.**
- **Ok to have 2 groups on-site on 12/08/2020.**
- **Ok to have 3 groups on-site on 12/09/2020.**
- **Ok to have 1 group on-site on 12/10/2020.**
- **Ok to have 1 group on-site on 12/11/2020.**
- **Not approved to use a drone, have an animal or generator on-site.**
- **Ok to use handheld equipment, grip and a dolly.**
- **Ok to place a portable restroom in the parking lot (see plot plan).**
- **Company must adhere to the guidelines/stipulations provided by Film LA in regards to Covid 19.**
- **No on-site catering.**
- **Not approved to alter the landscape/buildings.**
- **Ok to park 10 - 15 crew cars and 1 cube truck in the parking lot (see plot plan).**
- **Must leave all fire lanes open at all times and do not block any fire hydrants.**
- **Company does not have exclusive use of parks/parking lots.**
- **Must work around park patrons, park activities and park maintenance staff.**
- **No blocking off exits/entrance of driveways.**
- **No staking. Must be free-standing.**
- **Not allowed to have Propane Heaters on-site unless approved by LAFD.**
- **Fire extinguisher required for generators on site.**
- **Use of City utilities (water and electricity) is $75 per use, per day. The company will be invoiced by the Park Film Office once filming is complete.**
- **Pyrotechnics, explosions, stunts and special effects may be considered on a case-by-case basis for exterior use only and requires approval by LAFD and the Park Film Office.**
- **Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.**

- **Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.**
- **No simulated sex allowed on Park property.**
- **No nudity allowed on Park property.**
- **Film permits do not provide exclusive use of a park or recreation area and includes the use of parking lots.**
- **Notifications signs must be posted at least 24-48 hours prior to filming as a courtesy for the public when requesting a playground area, basketball courts, soccer fields or baseball fields.**
- **Parking must be open and available for public use designated with proper signage by production.**
- **Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.**
- **A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.**
- **Due to underground plastic irrigation lines and trees having shallow root systems, staking and or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.**
- **Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.**
- **Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.**
- **A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.**
- **No Smoking unless in designated area.**
- **No smoking on trails.**
- **Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.**
- **A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not**

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allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

F-166537 - A
NEW YORK FILM ACADEMY LTD – PROFESSORS – FILM/CINE PRODUCTION WORKSHOPS
(MINERAL WELLS PICNIC AREA & PARKING LOT)

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